



ESCORP ASSET MANAGEMENT

ARCHIVAL POLICY

Author of the Policy	Ms. Anjali Gorsia Chief Regulatory Officer – Aryaman group
Approved by Director	Shripal Shah
Reviewed by the Board on	January 15, 2025
Name of the entity	Escorp Asset Management Limited

VERSION CONTROL

Version	Date	Description	Description of Changes
1.0	11/04/2017	Archival Policy	Adoption of New policy
2.0	28/05/2019	Archival Policy	Annual Review
3.0	30/07/2020	Archival Policy	Annual Review
4.0	10/05/2021	Archival Policy	Annual Review
5.0	27/05/2022	Archival Policy	Annual Review
6.0	26/05/2023	Archival Policy	Annual Review
7.0	15/01/2025	Archival Policy	Annual Review

1. PREAMBLE

Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“LODR”) mandates that every listed entity disclose on its website all events or information disclosed to the stock exchange(s) under these regulations for a minimum period of five (5) years. Thereafter, such disclosures shall be archived in accordance with the Company’s archival policy, which will also be made available on the Company’s website.

Additionally, Regulation 46(2)(oa)(ii)(a) of the LODR requires listed entities to host on their website presentations and audio-video recordings related to post-earnings or quarterly calls (regardless of nomenclature), whether conducted physically or through digital means, for a minimum period of five (5) years. These materials shall similarly be archived thereafter as per the Company’s archival policy.

Accordingly, the board of directors of Escorp Asset Management Limited (“**Company**”) has adopted this Archival Policy (“**Policy**”) for archival of events and information.

2. OBJECTIVE

This Policy outlines a structured framework for the efficient and compliant archiving of documents in line with the requirements of the LODR. It seeks to ensure that accurate, reliable, and timely information about the Company is readily accessible to all stakeholders on a consistent basis.

3. ARCHIVAL OF DOCUMENTS

- a. All events or information disclosed by the Company to the stock exchange(s) pursuant to Regulation 30 of the LODR, or any amendments thereto, shall be made available on the Company’s website for a minimum period of five (5) years. Thereafter, such disclosures shall be archived in a manner that ensures they remain retrievable for an additional period, as may be determined by the Board, by storing them on appropriate media.
- b. The Company shall host presentations and audio-video recordings of post-earnings or quarterly calls on its website for at least five (5) years. After this period, they will be archived in line with this Policy and retained on suitable media for an additional duration, as may be directed by the Board, to ensure continued accessibility.

4. DISSEMINATION OF THE POLICY

The approved Policy shall be uploaded on the Company’s website.

5. REVIEW AND AMENDMENT

- a. Notwithstanding anything stated in this Policy, the Company shall comply with any additional requirements prescribed under applicable laws, whether currently in force or introduced through future amendments, as and when such requirements become applicable to the Company.
- b. This Policy is formulated in accordance with the provisions of the LODR as in effect on the date of its adoption. In the event of any subsequent amendments to the LODR or any other applicable law that render any part of this Policy inconsistent therewith, the amended provisions of such laws shall prevail and be deemed to override the inconsistent portions of this Policy.

6. CONTACT

For queries related to this Policy, please contact

Company Secretary and Compliance Officer
Escorp Asset Management Limited, Email id: info@escorpamc.co.in